

APPLICATION FOR REFUND DUE TO MILITARY DEPLOYMENT, ILLNESS, INJURY OR DEATH



Customer Identification # _____ Date of Birth _____
Name _____ Phone Number _____
Address _____ City _____ State _____ Zip _____
Permit # _____



IMPORTANT: YOU MUST INCLUDE ALL INFORMATION IN THE APPLICABLE SECTION OR YOUR REFUND WILL NOT BE PROCESSED. PERMIT MUST BE SURRENDERED TO A DIVISION OFFICE BEFORE THE END OF THE SEASON FOR WHICH THE PERMIT WAS ISSUED. ALL REQUIRED FORMS AND PAPERWORK ARE DUE WITHIN 90 DAYS OF THE SEASON END DATE ON YOUR PERMIT.

Section 1

Refund for illness or injury: Must include all of the following or refund will not be processed

- Provide verification of illness or injury from a physician on an office letterhead. Information that needs to be included in the physician’s statement: nature and date of the illness/injury, why the illness/injury prevents you from hunting, the last date of physician’s treatment, patient’s name and date of birth. The statement must be signed and dated by the physician.
- Include the license, permit or certificate to be refunded
- **Go to Section 4** – Sign and date this form

Section 2

Refund for military deployment or mobilization: must include all of the following:

- Attach a copy of military orders **or** a letter from an employment supervisor on official public health or public safety organization letterhead stating: The branch of the United States Armed Forces, or the name of the public health organization or public safety organization from which they were deployed or mobilized; and the nature and length of their duty while deployed or mobilized; **and**
- Include the license, permit or certificate to be refunded
- **Go to Section 4** – Sign and date this form

Section 3

Refund for a Decedent: Must include all of the following or refund will not be processed:

- The person legally entitled to administer the decedent’s estate provides the division with picture identification
- Notarized affidavit for collection of personal property, available [here](#) and at wildlife.utah.gov/refund ; **and**
- Photocopy of the decedent’s certified death certificate; **and**
- Include the license, permit or certificate to be refunded
- **Go to Section 4** – Sign and date this form

Section 4

I hereby certify under oath that the above information is true and correct, that I am eligible to obtain a refund for the attached license, certificate, or permit in accordance with Utah Code Ann., Sec. 23-19-38, and R657-42-5 and, that I have not and am unable to participate in the noted activity due to illness/injury, military deployment/mobilization or other as noted on application. Application is subject to verification.



Signature of Applicant _____ Date _____

Mail to:
Division of Wildlife Resources

Attn: Licensing

1594 West North Temple, Suite 2110
Box 146301
Salt Lake City, Utah 84114-6301

FOR OFFICE USE ONLY:

Signature: _____ Date: _____

(DWR employee accepting application) (Region Office)

REFUNDS

The Division may allow a full or partial refund for most wildlife documents and permits under the following circumstances:

- Illness or injury to the permit holder
 - Permit must be surrendered to a division office before the end of the season for which the permit was issued. All forms and paperwork are due within 90 days of season ending.
 - Person to whom the license, certificate, or permit is issued becomes ill or suffers an injury that prevents the person from using the license, certificate, or permit
 - Permit holder furnishes verification of illness or injury from a physician

- Military deployment or mobilization
 - Permit must be surrendered to a division office within one year of the end of the hunting or fishing season
 - Permit holder verifies that the deployment or mobilization completely prevented them from participating in the hunting or fishing activity
 - Permit holder provides military orders, or a letter from an employment supervisor on official public health or public safety organization letterhead, explaining the deployment or mobilization
 - The letter must include the nature and length of their duty while deployed or mobilized

- Death of permit holder
 - Permit holder dies before participating in the hunting or fishing activity
 - All forms and paperwork are due within 90 days of season ending
 - The person legally entitled to administer the decedent's estate provides the division with all of the following:
 - Picture identification
 - Notarized affidavit for collection of personal property
 - A photocopy of the decedent's certified death certificate
 - The permit for which the refund is requested

- Refund minus \$25.00 document fee; Those surrendering a permit for a refund minus \$25.00 and meeting the criteria listed below, do **NOT** need to fill out this refund form. This refund form is only for military deployment, illness, injury or death.
 - Refund minus \$25.00 applies to limited-entry or once-in-a-lifetime permits surrendered to a division office no less than 30 days before the season opening date listed on the permit