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State of Utah

DEPARTMENT OF NATURAL RESOURCES

MICHAEL R. STYLER
Executive Director

Division of Wildlife Resources

GREGORY J. SHEEHAN
Division Director

August 11, 2014

Greg Sheehan, Director, Division of Wildlife Resources
Jake Albrecht, Chairman, Utah Wildlife Board
Bill Fenimore, Vice Chairman, Utah Wildlife Board
Utah Wildlife Board Members

RE: 2014 Convention Permit Internal Audit – Rule R657-55

Dear Director Sheehan and Wildlife Board Members,

In accordance with Rule R657-55, an audit of the Convention Permit program has been conducted. This audit is attached for your review and the results will be presented at the Utah Wildlife Board Meeting on August 28, 2014.

If you have any questions please contact me at 801-550-8349.

Sincerely,

Kenny Johnson
Administrative Services Chief
Utah Division of Wildlife Resources



Internal Audit of the 2014 Convention Permit Program

Dated August 11, 2014

Background

In accordance with R657-55, an annual audit of the convention permit program has been conducted in 2014. This audit was not performed using generally accepted auditing standards, but is an internal audit designed by the Utah Division of Wildlife Resources Administrative Services Section. Our report focuses on verifying that data is secure, and that the drawing procedure used is proper and fair for the permits that were issued. Additionally, we reviewed data regarding the number of applicants, success rates and other efforts related to the drawing procedures and issuance of the permits. We also reviewed revenue amounts retained by the contractor for use on division approved projects, and in future audits will ensure these funds are committed and expended within the parameters of the contract.

Overview

The contract for the wildlife convention permits was awarded to the Mule Deer Foundation in 2010. The award was for a five year contract period that runs from 2012 through 2016. This report covers 2014, but does have some comparative historical data from the outset of the convention in 2007 through 2014.

This report refers to the contract and event as the "Convention", but the Mule Deer Foundation and the co-sponsor, Sportsman for Fish and Wildlife, refer to this event as the "Hunt Expo."

Findings and Recommendations

Information gathered herein is intended to assist the Division and the Wildlife Board as they ensure contract compliance and allocate permits for the 2014 convention.

This audit was performed by the Division of Wildlife Resources to provide information to the Utah Wildlife Board in order to help make an assessment of program compliance for the 2014 convention. The Division monitored the processes of data collection and input, securing of personal and confidential data received, and performance of the actual computer drawing. Additionally, the Division has performed eligibility checks of successful applicants and alternates that may have been assigned a permit. There were no eligibility issues in 2014. This audit verified application revenue retained by the contractor, as well as permit revenue payable to the division from each successful applicant prior to issuance of the permit. There were no compliance issues in 2014.

One recommendation for 2015 addresses a single preventable print error on the paper applications for one of the turkey hunts. The error was noticed early and fixed manually on the paper applications. We recommend a review of paper applications and hunt information by DWR staff prior to printing paper applications, to ensure accuracy.

Review of handling of personal and sensitive data

The division considers the handling of personal data and information a top priority. Because the contractor conducting the draw is allowed to access DWR data for populating the hunt applications, we have required adherence to protocols that will safeguard that data.

The contractor has two process components regarding sensitive and confidential data from the applicants. For these purposes sensitive and confidential data is defined as social security number, driver's license information, height, weight, gender, hair/eye color.

First is the handling of sensitive information given by applicants at the convention to apply for the drawing. This is done on a paper form completed by the applicant. Once completed and submitted, these forms are cross-shredded on site. No paper applications are retained by the contractor.

Second is the handling of electronic data that is used in the electronic application process. Sensitive data is used by the application for customer lookups into the Division database. This data transmission is through a secure socket layer using 128 bit encryption. Once the customer information is retrieved no sensitive information is stored on the contractor database.

No compliance issues were identified by the Division.

Review of the drawing process

Division of Wildlife personnel go through an extensive review of the draw processes used by GraySky Technologies, the drawing contractor selected to conduct the convention permit drawing. The Division is represented by Greg Evans and Kirk Poulsen of the Utah Department of Technology Services, who reviewed the following:

- 1) The process of the draw is reviewed for its soundness.
- 2) The database structure is reviewed to make sure that a customer can't flood a certain hunt by making multiple entries for that hunt.
- 3) A review of the code is conducted to make sure that there is no chance that a seeded record could exist in the database prior to the assignment of random numbers. This is done to ensure that the result table is empty and no records can be inserted independently of the drawing code. This ensures that a record with an abnormally low random number isn't placed in the table thereby guaranteeing a permit to that record.
- 4) The code is reviewed to ensure that all records are treated equally in the process that assigns random numbers to the entries. Care is given to make sure that when the random numbers are being assigned, no records are identified to get a number other than a random number which is generated by the system.
- 5) The code is then reviewed for inserts that may occur after the drawing to make sure that a winning record is not placed in the result table after the assignment of random numbers takes place.

This was an exhaustive and thorough review; no compliance issues were identified by the Division.

Conducting the Draw

The actual drawing was conducted at the Division Office in Salt Lake City on February 18, 2014. Attendees present at the drawing are required to sign a login sheet as shown on Attachment 2. The public are invited to attend the drawing and at least 3 individuals unrelated to the Division or contractors did attend. The draw is then conducted by GraySky Technologies whereupon the following occurred:

- 1) An impromptu passphrase “Wyatt we love you” was given to the GraySky representative and was witnessed written into the code prior to beginning the draw process. Later this same passphrase was verified to display on the result page to ensure the code reviewed by the Division was the actual code used during the draw.
- 2) The draw was then run assigning random numbers to applicants hunt choice entries and then sorted in descending order.
- 3) The results of the draw were printed and immediately given to a Division representative to ensure that there were no edits to the results table.
- 4) This list was then given to the Division Law Enforcement and Licensing sections to validate eligibility before any results were posted.
- 5) Any applicants selected through the draw that receive multiple permits for the same species are contacted by the Division and asked to select their preferred hunt choice. The unclaimed permits are issued to alternates.

The passphrase was witnessed being added to the code, and the same passphrase verified at the conclusion of the draw. Results were instantly printed and the process to validate began immediately.

No compliance issues were identified by the Division.

Note about Random Drawings

In any truly random drawing there always seems to be a few “lucky” individuals. Statistically when randomness is discussed it is always possible to view the final result and pick out certain trends, especially with few historical data sets to observe. The key to these trends is that they cannot be predicted prior to the event or drawing. This is the very essence of randomness. Random is not an assurance that an event will be spread evenly across a population, or distributed equally among participants. There were not any abnormalities observed in the 2014 drawing, random or otherwise.

Draw Related Information

The Division reviewed data from the convention regarding application numbers and success rates of the convention. Applicant numbers verified that at least 10,000 individuals attended the convention again in 2014 as was established as a basis for applying for the permit series. The reported number of attendees at the 2014 convention was just over 30,000, with more than 10,000 being formally registered for activities.

Applicant data for years 2007-2014 is as follows:

Year	Applicants	Applications	Gross Revenue @ \$5 per App	Average Applications Per Applicant
2007	10,527	205,462	\$ 1,027,310	19.52
2008	8,745	138,988	\$ 694,940	16.89
2009	9,927	169,123	\$ 845,970	17.04
2010	9,700	165,866	\$ 847,285	17.10
2011	12,154	196,360	\$ 981,800	16.16
2012	13,388	207,870	\$ 1,039,350	15.53
2013	14,043	197,312	\$986,560	14.05
2014	14,148	206,506	\$1,032,530	14.59

No compliance issues were identified by the Division.

Resident versus Nonresident Success

Data was reviewed comparing the number of resident applicants versus the nonresident applicants. In the 2014 application period, 86.32% of the applications for the 200 permit series were residents and 85% of the permits drawn were awarded to residents, and 15% to nonresidents. The numbers are similar for the cumulative six years of the convention with 83.97% residents applying and 85.32% of successful applicants being residents.

Other data related to draw success by hunt number and numbers of permits issued by species are attached to this report. These findings are consistent and inline with previous comparisons.

Historical Comparison of Convention Permit Applications and Success Rates

	Average 2007-2014	2014
Total Resident Applications	165,410	178,250
Total Nonresident Applications	28,693	28,256
	185,958	206,506

Percent of Resident Applications	83.97%	86.32%
Percent of Nonresident Applications	16.03%	13.68%
	100%	100%

Permits Issued to Residents	171	170
Permits Issued to Nonresidents	29	30
	200	200

Percent of Permits Resident	85.32%	85.00%
Percent of Permits Nonresident	14.68%	15.00%
	100%	100%

License Sales

The Division requires that anyone applying for a permit at the Hunt Expo must have a valid hunting or combination license at the time of application. To ensure this compliance the programming will not allow applicants to apply without a valid license in the system. For the Hunt Expo in 2014 there were 613 combination and hunting licenses sold on site. The resulting license revenue generated was \$30,224.00. The entirety of these funds are owed to the division with the same reporting stipulations as other third party license vendors; the invoice was paid in full promptly.

There were no compliance issues with license sales, reporting, or payment.

Application Revenue

In October of 2012 the Division of Wildlife, Mule Deer Foundation and their partner, Sportsmen for Fish and Wildlife, amended the contract to more clearly account for application revenue. It was agreed that the party awarded the Convention contract retain the same draw administration fee that is provided to the division's current big game draw contractor. The approved application fee for 2014 was \$3.01 per application. The amendment provides for this portion to be used for administrative costs incurred by the Convention contractor. The remaining \$1.99 shall be used for division approved projects within 2 years of receipt.

In 2014 the Convention draw processed 206,506 applications, generating \$1,032,530 in gross application revenue. The retained portion allowable for administrative expenses was \$621,583.70; the remaining \$1.99 per application dedicated to division approved projects totaled \$410,946.94. These fund balances were clearly identifiable, verified, and held separate from other funds in federally insured bank accounts. No compliance issues were identified by the Division.

Last year we reported 3 complete and 3 approved projects. This year the division notes 12 projects approved or completed in FY2013 and FY2014 with specified convention permit funds. More detail can be found in attachment 3.

Draw Probability Statistics

The Convention offers a limited number of permits annually and attracts exponentially more applicants who compete for them through the draw process. It should be noted that this dynamic implies a statistically low probability of obtaining a permit. While the draw odds are not a controllable variable or concern of the division, we want to acknowledge the expediency with which this information is made available to the public. The convention contractor publishes these statistics annually on their website prior to the next year application period.

Conclusions

This internal audit was directed at processes involved in the careful handling of applications and data. We believe that with the procedures set in place by MDF, SFW, and GraySky, that the data was properly secured at the convention, and the drawing was conducted in a fair, transparent, and consistent manner.

Funds for division approved projects were verified and accounted for in the prescribed manner, kept separate from other account funds in federally insured bank accounts.

The Division will perform another audit of the 2015 convention and will provide a report including any findings to the Utah Wildlife Board.

We would like to thank the Mule Deer Foundation and Sportsmen for Fish and Wildlife for their time, prompt response and their willingness to provide the information requested for the preparation of the audit. Their information was clearly presented and very much appreciated. If there are questions regarding this report, please contact me at 801-550-8349.

Kenneth Johnson
Administrative Services Chief
Utah Division of Wildlife Resources

CC: Gregory Sheehan, Director
Jake Albrecht, Board Chair
Bill Fenimore, Board Vice Chair
Utah Wildlife Board Members
Miles Moretti, Mule Deer Foundation
Byron Bateman, Sportsmen for Fish and Wildlife

ATCH:

1. Current Convention Rule R647-55
2. Attendance log at the computer drawing for permits
3. Approved projects list
4. Listing of specific permits issued by species

Attachment 1

R657-55 – Wildlife Convention Permits

KEY: wildlife, wildlife permits

Date of Enactment or Last Substantive Change: February 7, 2011

Notice of Continuation: March 26, 2010

Authorizing, and Implemented or Interpreted law: 23-14-18; 23-14-19

R657-55-1. Purpose and Authority.

- (1) Under the authority of Sections 23-14-18 and 23-14-19 of the Utah Code, this rule provides the standards and requirements for issuing wildlife convention permits.
- (2) Wildlife convention permits are authorized by the Wildlife Board and issued by the division to a qualified conservation organization for purposes of generating revenue to fund wildlife conservation activities and attracting a regional or national wildlife convention to Utah.
- (3) The selected conservation organization will conduct a random drawing at a convention held in Utah to distribute the opportunity to receive wildlife convention permits.
- (4) This rule is intended as authorization to issue one series of wildlife convention permits per year beginning in 2012 through 2016 to one qualified conservation organization.

R657-55-2. Definitions.

- (1) Terms used in this rule are defined in Section 23-13-2.
- (2) In addition:
 - (a) "Conservation organization" means a nonprofit chartered institution, corporation, foundation, or association founded for the purpose of promoting wildlife conservation.
 - (b) "Special nonresident convention permit" means one wildlife convention permit for each once-in-a-lifetime species that is only available to a nonresident hunter legally eligible to hunt in Utah.
 - (c) "Wildlife Convention" means a multi-day event held within the state of Utah that is sponsored by multiple wildlife conservation organizations as their national or regional convention or event that is open to the general public and designed to draw nationwide attendance of more than 10,000 individuals. The wildlife convention may include wildlife conservation fund raising activities, outdoor exhibits, retail marketing of outdoor products and services, public awareness programs, and other similar activities.
 - (d) "Wildlife Convention Audit" means an annual review by the division of the conservation organization's processes used to handle applications for convention permits and conduct the drawing, and the protocols associated with collecting and using client data.
 - (e) "Wildlife Convention Permit" means a permit which:
 - (i) is authorized by the Wildlife Board to be issued to successful applicants through a drawing or random selection process conducted at a Utah wildlife convention; and
 - (ii) allows the permittee to hunt for the designated species on the designated unit during the respective season for each species as authorized by the Wildlife Board.
 - (f) "Wildlife Convention Permit series" means a single package of permits to be determined by the Wildlife Board for:
 - (i) deer;
 - (ii) elk;
 - (iii) pronghorn;
 - (iv) moose;
 - (v) bison;
 - (vi) rocky mountain goat;
 - (vii) desert bighorn sheep;

(viii) rocky mountain bighorn sheep;

(ix) wild turkey;

(x) cougar; or

(xi) black bear.

(g) "Secured Opportunity" means the opportunity to participate in a specified hunt that is secured by an eligible applicant through the drawing process.

(h) "Successful Applicant" means an individual selected to receive a wildlife convention permit through the drawing process.

R657-55-3. Wildlife Convention Permit Allocation.

(1) The Wildlife Board may allocate wildlife convention permits by May 1 of the year preceding the wildlife convention.

(2) Wildlife convention permits shall be issued as a single series to one conservation organization.

(3) The number of wildlife convention permits authorized by the Wildlife Board shall be based on:

(a) the species population trend, size, and distribution to protect the long-term health of the population;

(b) the hunting and viewing opportunity for the general public, both short and long term; and

(c) a percentage of the permits available to nonresidents in the annual big game drawings matched by a proportionate number of resident permits.

(4) Wildlife convention permits, including special nonresident convention permits, shall not exceed 200 total permits.

(5) Wildlife convention permits designated for the convention each year shall be deducted from the number of public drawing permits.

R657-55-4. Obtaining Authority to Distribute Wildlife Convention Permit Series.

(1) The wildlife convention permit series is issued for a period of five years as provided in Section R657-55-1(4).

(2) The wildlife convention permit series is available to eligible conservation organizations for distribution through a drawing or other random selection process held at a wildlife convention in Utah open to the public.

(3) Conservation organizations may apply for the wildlife convention permit series by sending an application to the division between August 1 and September 1, 2010.

(4) Each application must include:

(a) the name, address and telephone number of the conservation organization;

(b) a description of the conservation organization's mission statement;

(c) the name of the president or other individual responsible for the administrative operations of the conservation organization; and

(d) a detailed business plan describing how the wildlife convention will take place and how the wildlife convention permit drawing procedures will be carried out.

(5) An incomplete or incorrect application may be rejected.

(6) The division shall recommend to the Wildlife Board which conservation organization may receive the wildlife convention permit series based on:

(a) the business plan for the convention and drawing procedures contained in the application; and

(b) the conservation organization's, including its constituent entities, ability, including past performance in marketing conservation permits under Rule R657-41, to effectively plan and complete the wildlife convention.

(7) The Wildlife Board shall make the final assignment of the wildlife convention permit series based on the:

(a) division's recommendation;

(b) applicant conservation organization's commitment to use convention permit handling fee revenue to benefit protected wildlife in Utah;

- (c) historical contribution of the applicant conservation organization, including its constituent entities, to the conservation of wildlife in Utah; and
- (d) previous performance of the applicant conservation organization, including its constituent entities.
- (8) The conservation organization receiving the wildlife convention permit series must:
 - (a) require each wildlife convention permit applicant to verify they possess a current Utah hunting or combination license before allowing them to apply for a convention permit.;
 - (b) select successful applicants for the wildlife convention permits by drawing or other random selection process in accordance with law, provisions of this rule, proclamation, and order of the Wildlife Board;
 - (c) allow applicants to apply for the wildlife convention permits without purchasing admission to the wildlife convention;
 - (d) notify the division of the successful applicant of each wildlife convention permit within 10 days of the applicant's selection;
 - (e) maintain records demonstrating that the drawing was conducted fairly; and
 - (f) submit to an annual wildlife convention audit by a division-appointed auditor.
- (9) The division shall issue the appropriate wildlife convention permit to the designated successful applicant after:
 - (a) completion of the random selection process;
 - (b) verification of the recipient being found eligible for the permit; and
 - (c) payment of the appropriate permit fee is received by the division.
- (10) The division and the conservation organization receiving the wildlife convention permit series shall enter into a contract, including the provisions outlined in this rule.
- (11) If the conservation organization awarded the wildlife convention permit series withdraws before the end of the 5 year period, any remaining co-participants with the conservation organization may be given an opportunity to assume the contract and to distribute the convention permit series consistent with the contract and this rule for the remaining years left in the 5 year period, provided:
 - (a) The original contracted conservation organization submits a certified letter to the division identifying that it will no longer be participating in the convention.
 - (b) The partner or successor conservation organization files an application with the division as provided in subsection 4 for the remaining period.
 - (c) The successor conservation organization submits its application request at least 60 days prior to the next scheduled convention so that the wildlife board can evaluate the request under the criteria in this section.
 - (d) The Wildlife Board authorizes the successor conservation organization to assume the contract and complete the balance of the 5 year convention permit period.
- (12) The division may suspend or terminate the conservation organization's authority to distribute wildlife convention permits at any time during the five year award term for:
 - (a) violating any of the requirements set forth in this rule or the contract; or
 - (b) failing to bring or organize a wildlife convention in Utah, as described in the business plan under R657-55-4(4)(d), in any given year.

R657-55-5. Hunter Application Procedures.

- (1) Any hunter legally eligible to hunt in Utah may apply for a wildlife convention permit except that only a nonresident of Utah may apply for a special nonresident convention permit.
- (2) Any handling fee assessed by the conservation organization to process applications shall not exceed \$5 per application submitted at the convention.
- (3)(a) Except as provided in Subsection (3)(b), applicants must validate their application in person at the wildlife convention to be eligible to participate in the random drawing process, for wildlife convention permits, and no person may submit an application in behalf of another.

(b) An applicant that is a member of the United States Armed Forces and unable to attend the wildlife convention as a result of being deployed or mobilized in the interest of national defense or a national emergency is not required to validate their application in person; provided convention administrators are furnished a copy of the written deployment or mobilization orders and the orders identify:

- (i) the branch of the United States Armed forces from which the applicant is deployed or mobilized;
- (ii) the location where the applicant is deployed or mobilized;
- (iii) the date the applicant is required to report to duty; and
- (iv) the nature and length of the applicant's deployment or mobilization.

(c) The conservation organization shall maintain a record, including copies of military orders, of all applicants that are not required to validate their applications in person pursuant to Subsection (3) (b), and submit to a Division audit of these records as part of its annual audit under R657-55-4(8) (f).

(4) Applicants may apply for each individual hunt for which they are eligible.

(5) Applicants may apply only once for each hunt, regardless of the number of permits for that hunt.

(6) Applicants must submit an application for each desired hunt.

(7) Applicants must possess a current Utah hunting or combination license in order to apply for a permit.

(8) The conservation organization shall advertise, accept, and process applications for wildlife convention permits and conduct the drawing in compliance with this rule and all other applicable laws.

R657-55-6. Drawing Procedures.

(1) A random drawing or selection process must be conducted for each wildlife convention permit.

(2) No preference or bonus points shall be awarded in the drawings.

(3) Waiting periods do not apply, except any person who obtains a wildlife convention permit for a once-in-a-lifetime species is subject to the once-in-a-lifetime restrictions applicable to obtaining a subsequent permit for the same species through a division application and drawing process, as provided in Rule R657-5 and the proclamation of the Wildlife Board for taking big game.

(4) No predetermined quotas or restrictions shall be imposed in the application or selection process for wildlife convention permits between resident and nonresident applicants, except that special nonresident convention permits may only be awarded to a nonresident of Utah.

(5) Drawings will be conducted within five days of the close of the convention.

(6) Applicants do not have to be present at the drawing to be awarded a wildlife convention permit.

(7) The conservation organization shall identify all eligible alternates for each wildlife convention permit and provide the division with a finalized list. This list will be maintained by the conservation organization until all permits are issued.

(8) The division shall contact successful applicants by phone or mail, and the conservation organization shall post the name of all successful applicants on a designated website.

R657-55-7. Issuance of Permits.

(1) The division shall provide a wildlife convention permit to the successful applicant as designated by the conservation organization.

(2) The division must provide a wildlife convention permit to each successful applicant, except as otherwise provided in this rule.

(3) The division shall provide each successful applicant a letter indicating the permit secured in the drawing, the appropriate fee owed the division, and the date the fee is due.

(4) Successful applicants must provide the permit fee payment in full to the division and will be issued the designated wildlife convention permit upon receipt of the appropriate permit fee and providing proof they possess a current Utah hunting or combination license.

- (5) Residents will pay resident permit fees and nonresidents will pay nonresident permit fees.
- (6) Applicants are eligible to obtain only one permit per species, except as provided in Rule R657-5, but no restrictions apply on obtaining permits for multiple species.
- (7) If an applicant is selected for more than one convention permit for the same species, the Division will contact the applicant to determine which permit the applicant selects.
 - (a) The applicant must select the permit of choice within five days of receiving notification.
 - (b) If the Division is unable to contact the applicant within 5 days, the Division will issue to the applicant the permit with the most difficult drawings odds based on drawing results from the Division's Big Game drawing for the preceding year.
 - (c) Permits not issued to the applicant will go to the next person on the alternate drawing list for that permit.
- (8) Any successful applicant who fails to satisfy the following requirements will be ineligible to receive the wildlife convention permit and the next drawing alternate for that permit will be selected.
 - (a) The applicant fails to return the appropriate permit fee in full by the date provided in Subsection (3) or
 - (b) The applicant did not possess a valid Utah hunting or combination license at the time the convention permit application was submitted and the permit received.

R657-55-8. Surrender or Transfer of Wildlife Convention Permits.

- (1)(a) If a person selected to receive a wildlife convention permit is also successful in obtaining a Utah limited entry permit for the same species in the same year or obtaining a general permit for a male animal of the same species in the same year, that person cannot possess both permits and must select the permit of choice.
- (b) In the event the secured opportunity is willingly surrendered before the permit is issued, the next eligible applicant on the alternate drawing list will be selected to receive the secured opportunity.
- (c) In the event the wildlife convention permit is surrendered, the next eligible applicant on the alternate drawing list for that permit will be selected to receive the permit, and the permit fee may be refunded, as provided in Sections 23-19-38, 23-19-38.2, and R657-42-5.
- (2) A person selected by a conservation organization to receive a wildlife convention permit, may not sell or transfer the permit, or any rights thereunder to another person in accordance with Section 23-19-1.
- (3) If a person is successful in obtaining a wildlife convention permit but is legally ineligible to hunt in Utah the next eligible applicant on the alternate drawing list for that permit will be selected to receive the permit.

R657-55-9. Using a Wildlife Convention Permit.

- (1) A wildlife convention permit allows the recipient to:
 - (a) take only the species for which the permit is issued;
 - (b) take only the species and sex printed on the permit; and
 - (c) take the species only in the area and during the season specified on the permit.
- (2) The recipient of a wildlife convention permit is subject to all of the provisions of Title 23, Wildlife Resources Code, and the rules and proclamations of the Wildlife Board for taking and pursuing wildlife.

Attachment 2

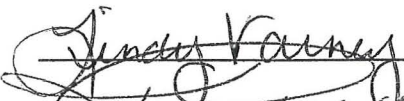
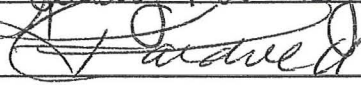
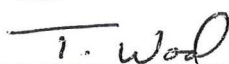
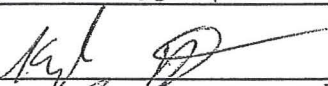
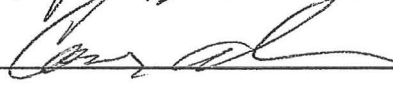
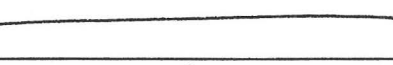
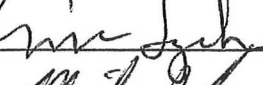
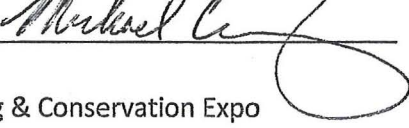
WESTERN HUNTING & Conservation Expo

On Tuesday February 17th 2014 the electronic random drawing for the 200 convention permits will take place at the Utah Division of Wildlife Resources located at 1594 West North Temple, Salt Lake City, Utah. These permits were awarded to the Western Hunting & Conservation Expo by the Utah Wildlife Board.

The following are witnesses of the drawing and were present during the entire process. Once the winners have been drawn all names will be given Law Enforcement for the DWR. The names will be checked for any compact violations and will be deemed eligible by the DWR and notified by mail.

Start Time 10:19 am

End Time 10:30 am

Print Name	Signature	Date
<u>Lindy Varney</u>	<u></u>	<u>2-18-14</u>
<u>Karen Caldwell</u>	<u></u>	<u>2/18/14</u>
<u>Tony Wood</u>	<u></u>	<u>2-18-2014</u>
<u>Kyle Anderson</u>	<u></u>	<u>2-18-14</u>
<u>Corey Anderson</u>	<u></u>	<u>2-18-14</u>
<u></u>	<u></u>	<u>2-18-14</u>
<u>Miles Moretti</u>	<u></u>	<u>2-18-14</u>
<u>Bill Phifer</u>	<u></u>	<u>2-18-14</u>
<u>Eric Tycksen</u>	<u></u>	<u>2-18-14</u>
<u>Mike Canning</u>	<u></u>	<u>2/18/14</u>



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Name	Signature	Date
Milce Styler	Milce Styler	Feb 18, 2014
BYRON BATEMAN	Byron Bateman	2-18-14
Kenny Johnson	Kenny Johnson	2-18-14
Ryan Foutz	Ryan Foutz	2-18-14
GREG EVANS	Greg Evans	2/18/2014
Kirk Poulsen	Kirk Poulsen	2/18/2014
ROBERT GRAY	Robert Gray	2/18/2014

Attachment 3



Convention Tag Funds Project Approval Cover Sheet

Project Title: MDF Stewardship Position FY15
Region: Statewide
Type of Project: funding for Stan Baker's position

Organization: Mule Deer Foundation
Contact: Miles Moretti
Phone: 801.747.3344

Email: miles@muledeer.org

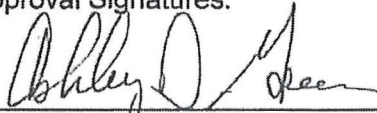
Convention Tag Funds: \$30,000

Division Contact: Tyler Thompson
Phone: 801.538.4766

Email: tylerthompson@utah.gov

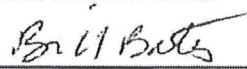
Project Conditions: (see attached summary report)

Approval Signatures:



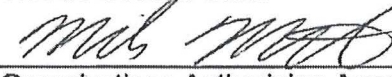
Habitat Section Chief

7/1/14
Date



Wildlife Section Chief

7/1/14
Date



Organizations Authorizing Agent

7-11-14
Date



ACTING DIRECTOR
Director, Utah Division of Wildlife Resources

7/2/14
Date



Convention Permit Funds Project Approval Cover Sheet

Project Title: MDF Statewide Water Storage Maintenance Repair FY15
Region: Statewide
Type of Project: water storage repairs, replacement and maintenance

Organization: Mule Deer Foundation

Contact: Miles Moretti

Phone: 801.747.3344

Email: miles@muledeer.org

Permit Funds Budget: \$15,000.00 (source direct payment)

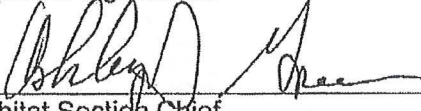
Division Contact: Tyler Thompson

Phone: 801.538.4766

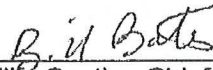
Email: tylerthompson@utah.gov

Project Conditions: (see attached summary report)

Approval Signatures:


Habitat Section Chief

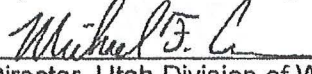
7/2/14
Date


Wildlife Section Chief

7/2/14
Date


Organizations Authorizing Agent

7-11-14
Date

 ACTING DIRECTOR
Director, Utah Division of Wildlife Resources

7/2/14
Date



Conservation Permit Funds Project Approval Cover Sheet

Project Title: FY15 External Conservation Permit Funding Contributions

Region: Central, Northeastern, Northern, Southeastern, Southern

Type of Project: guzzlers, habitat restoration

Organization: Mule Deer Foundation

Contact: Miles Moretti

Phone: 801.747.3344

Email: miles@muledeer.org

Permit Funds: \$397,650

Convention Tag Funds: \$40,000

(#2931 - 204, #2918 - 204)

Division Contact: Tyler Thompson

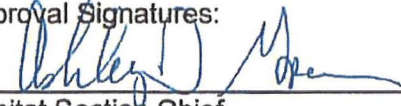
Phone: 801.538.4766

Email: tylerthompson@utah.gov

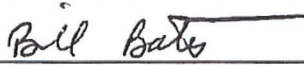
Project Conditions:

See attached list for ID numbers and search the WRI/HC database for those project numbers at www.wri.utah.gov.

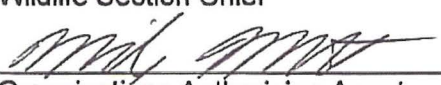
Approval Signatures:


Habitat Section Chief

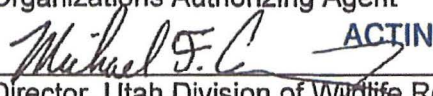
6/17/14
Date


Wildlife Section Chief

6/23/14
Date

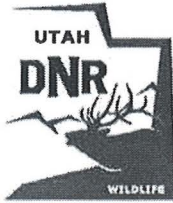

Organizations Authorizing Agent

6-15-4
Date


Director, Utah Division of Wildlife Resources

ACTING DIRECTOR

7/1/14
Date



Convention Permit Funds Project Approval Cover Sheet

Database No.: 3146

Habitat Project No.: _____
Billing Agency: DWR

Project Title: 2013 Mule Deer Transplant
Region: Southern
Type of Project: Wildlife

Organization: Sportsman for Fish and Wildlife

Contact: Byron Bateman

Phone: 801-725-8526

Email: brbateman@comcast.net

Permit Funds Budget: \$106,430.80

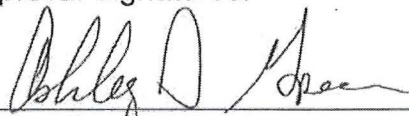
Division Contact: Tyler Thompson

Phone: 801-538-4766

Email: tylerthompson@utah.gov

Project Conditions:

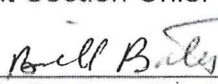
Approval Signatures:



Habitat Section Chief

4/2/14

Date



Wildlife Section Chief

4/8/14

Date

Organizations Authorizing Agent

Date



ACTING DIRECTOR
Director, Utah Division of Wildlife Resources

4/14/14

Date



Convention Permit Funds Project Approval Cover Sheet

Database No.: 3147

Habitat Project No.: _____
Billing Agency: DWR

Project Title: Youth Recruitment and Retention Pheasant Program
Region: Statewide
Type of Project: Wildlife

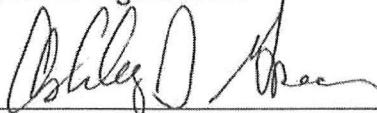
Organization: Sportsman for Fish and Wildlife
Contact: Byron Bateman
Phone: 801-725-8526
Email: brbateman@comcast.net

Permit Funds Budget: \$62,413.50

Division Contact: Tyler Thompson
Phone: 801-538-4766
Email: tylerthompson@utah.gov

Project Conditions:

Approval Signatures:



Habitat Section Chief

4/2/14

Date



Wildlife Section Chief

4/5/14

Date

Organizations Authorizing Agent


ACTING DIRECTOR
Director, Utah Division of Wildlife Resources

Date
4/14/14

Date

Convention Funds Project Approval Cover Sheet



Database No.:
Habitat Project No.:
Billing Agency: DWR

Project Title: David Edwards Fence Project
Region: SRO
Type of Project: Depredation Prevention: Fencing

Organization: Sportsmen for Fish & Wildlife, Inc.
Contact: Byron Bateman
Phone: 801-725-8526

Email: brbateman@comcast.net

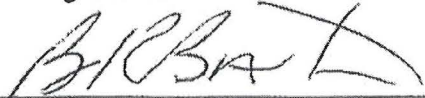
Amount: \$48,220.00

Division Contact: Scott McFarlane
Phone: 801-538-4776

Email: scottmcfarlane@utah.gov

Project Conditions: Provide funding to construct a big game-proof fence to eliminate big game damage to agricultural fields owned and operated by David Edwards. See attached for additional information regarding the agreement with David Edwards.

SFW Signature:

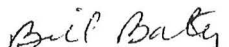
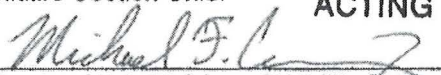

Authorizing Agent

7-29-2013
Date

DWR Signatures:

N/A
Habitat Section Chief

Date


Wildlife Section Chief
 **ACTING DIRECTOR**
Director, Utah Division of Wildlife Resources

7/29/13
Date

7/30/13
Date

Convention Funds Project Approval Cover Sheet



Habitat Project No.: 2014
Billing Agency: Direct pay

Project Title: Youth Outdoor Experience
Region: SL
Type of Project: Education

Organization: Mule Deer Foundation
Contact: Miles Moretti
Phone: 801-747-3344 Email: miles@muledeer.org

Amount: \$2,500.00

Division Contact: Gary Cook
Phone: 801-538-4719 Email: garycook@utah.gov

Project Conditions: See attached.

MDF Signature:

Miles Moretti
Authorizing Agent

8-7-13
Date

DWR Signatures:

Jean J. Mitchell
Section Chief

8/7/13
Date

Bill Bates
Wildlife Section Chief **ACTING DIRECTOR**

8/13/13
Date

Michael F. [Signature]
Director, Utah Division of Wildlife Resources

8/9/13
Date

Convention Funds Project Approval Cover Sheet



Habitat Project No.: 2808
Billing Agency: DWR

Project Title: Stockton Shrub Planting
Region: CR
Type of Project: Habitat

Organization: Mule Deer Foundation
Contact: Miles Moretti
Phone: 801-747-3344 Email: miles@muledeer.org

Amount: \$1,740.77

Division Contact: Tyler Thompson
Phone: 801-538-4766 Email: tylertompson@utah.gov

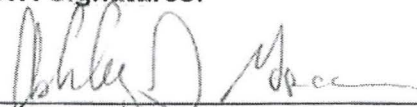
Project Conditions: See attached.

MDF Signature:

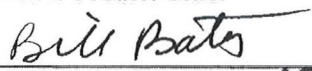

Authorizing Agent

8-7-13
Date

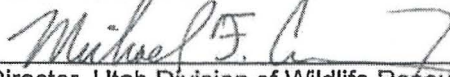
DWR Signatures:


Habitat Section Chief

8/8/13
Date


Wildlife Section Chief **ACTING DIRECTOR**

8/12/13
Date


Director, Utah Division of Wildlife Resources

8/9/13
Date

Convention Funds Project Approval Cover Sheet



Habitat Project No.: 2675
Billing Agency: DWR

Project Title: McMillan Springs Phase 2
Region: SE
Type of Project: Habitat

Organization: Mule Deer Foundation
Contact: Miles Moretti
Phone: 801-747-3344 Email: miles@muledeer.org

Amount: \$16,500.00

Division Contact: Tyler Thompson
Phone: 801-538-4766 Email: tylertompson@utah.gov

Project Conditions: See attached.

MDF Signature:

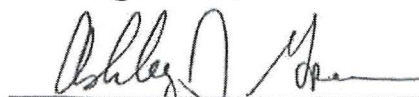


Authorizing Agent

8-7-13

Date

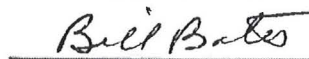
DWR Signatures:



Habitat Section Chief

8-19-13

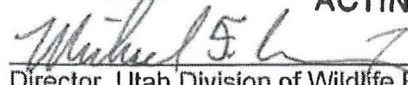
Date



Wildlife Section Chief
ACTING DIRECTOR

8/20/13

Date



Director, Utah Division of Wildlife Resources

8/20/13

Date

Convention Funds Project Approval Cover Sheet



Database No.:
Habitat Project No.:
Billing Agency: DWR

Project Title: David Edwards Fence Project
Region: SRO
Type of Project: Depredation Prevention: Fencing

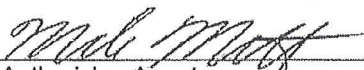
Organization: Mule Deer Foundation
Contact: Miles Moretti
Phone: 801-747-3344 Email: miles@muledeer.org

Amount: \$48,220.00

Division Contact: Scott McFarlane
Phone: 801-538-4776 Email: scottmcfarlane@utah.gov

Project Conditions: Provide funding to construct a big game-proof fence to eliminate big game damage to agricultural fields owned and operated by David Edwards. See attached for additional information regarding the agreement with David Edwards.

MDF Signature:

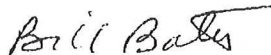

Authorizing Agent

7-29-13
Date

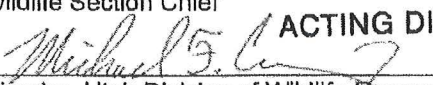
DWR Signatures:

N/A
Habitat Section Chief

Date


Wildlife Section Chief

7/29/13
Date

 ACTING DIRECTOR
Director, Utah Division of Wildlife Resources

7/30/13
Date



Convention Permit Funds Project Approval Cover Sheet

Database No.: _____

Habitat Project No.: 2865
Billing Agency: DWR

Project Title: Wood Hollow Fire Bitterbrush Seeding
Region: Central
Type of Project: Seed for continued fire rehab

Organization: Mule Deer Foundation
Contact: Miles Moretti
Phone: 801.747.3344

Email: miles@muledeer.org

Permit Funds Budget: \$4,600.00

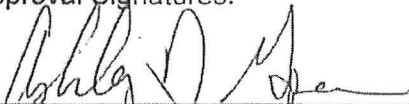
Division Contact: Tyler Thompson
Phone: 801.538.4766

Email: tylerthompson@utah.gov

Project Conditions:

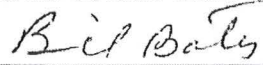
See proposal at <http://wri.utah.gov/WRI/Proposal/TitlePage.aspx?id=2865>

Approval Signatures:



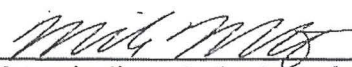
Habitat Section Chief

10/24/13
Date



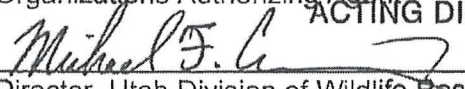
Wildlife Section Chief

10/28/13
Date



Organizations Authorizing Agent
ACTING DIRECTOR

10-29-13
Date



Director, Utah Division of Wildlife Resources

10/29/13
Date



Convention Permit Funds Project Approval Cover Sheet

Database No.: _____

Habitat Project No.: 2805

Billing Agency: DWR

Project Title: MDF Stewardship Position FY14

Region: Statewide

Type of Project: personnel

Organization: Mule Deer Foundation

Contact: Miles Moretti

Phone: 801.747.3344

Email: miles@muledeer.org

Permit Funds Budget: \$30,000.00

Division Contact: Tyler Thompson

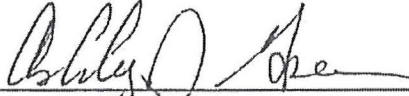
Phone: 801.538.4766

Email: tylerthompson@utah.gov

Project Conditions:

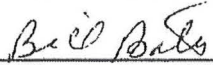
(see attached proposal report)

Approval Signatures:



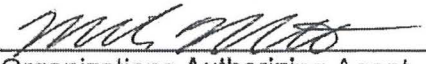
Habitat Section Chief

10/24/13
Date



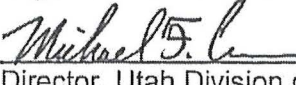
Wildlife Section Chief

10/28/13
Date



Organizations Authorizing Agent

10-29-13
Date



ACTING DIRECTOR
Director, Utah Division of Wildlife Resources

10/29/13
Date

Attachment 4

2014 Convention Permits by Species and Residency

Board Approved:

TOTAL PERMITS			
	Res	NonRes	Total
Grand Total	141	59	200

Species	Area	Condition	PERMITS		
			Res	NonRes	Total
Bison	Henry Mountains	Hunters Choice Early	1	0	1
Bison	Henry Mountains	Hunters Choice Late (Non Resident Only)	0	1	1
Bison	Henry Mountains	Cow Only Early	1	0	1
Bison	Henry Mountains	Cow Only Late	0	1	1
TOTAL			2	2	4

Species	Area	Condition	PERMITS		
			Res	NonRes	Total
Black Bear	Wasatch Mtns West	Spring	1	1	2
Black Bear	La Sal, La Sal Mountains-Dolores Triangle	Spring	1	1	2
Black Bear	Nine Mine, Anthro-Range Creek	Spring	1	0	1
Black Bear	Plateau, Boulder/Kaiparowitz	Spring	1	0	1
Black Bear	Book Cliffs	Spring	1	0	1
Black Bear	S. Slope, Bonanza/Diamond Mtn	Spring	1	0	1
Black Bear	Central Mountains, Manti North	Spring	1	0	1
Black Bear	San Juan	Spring	1	1	2
TOTAL			8	3	11

Species	Area	Condition	PERMITS		
			Res	NonRes	Total
Buck Deer	Book Cliffs	Any Weapon	7	3	10
Buck Deer	Book Cliffs	Archery	3	1	4
Buck Deer	Book Cliffs	Muzzleloader	3	1	4
Buck Deer	Fillmore, Oakcreek	Any Weapon	1	0	1
Buck Deer	Henry Mountains	Premium Any Weapon	1	0	1
Buck Deer	Henry Mountains	Management Buck	1	1	2
Buck Deer	Paunsaugunt	Premium Any Weapon	2	1	3
Buck Deer	Paunsaugunt	Premium Archery	1	1	2
Buck Deer	Paunsaugunt	Premium Muzzleloader	1	0	1
Buck Deer	Paunsaugunt	Management Buck	1	0	1
Buck Deer	San Juan, Elk Ridge	Any Weapon	1	0	1
Buck Deer	South Slope, Diamond Mtn	Any Weapon	1	1	2
Buck Deer	West Desert, Vernon	Any Weapon	4	1	5
Buck Deer	West Desert, Vernon	Archery	1	1	2
Buck Deer	West Desert, Vernon	Muzzleloader	1	1	2
TOTAL			29	12	41

Species	Area	Condition	PERMITS		
			Res	NonRes	Total
Bull Elk	Book Cliffs, Bitter Creek-South	Any Weapon (late)	1	0	1
Bull Elk	Book Cliffs, Bitter Creek, South	Any Weapon (early)	1	1	2
Bull Elk	Book Cliffs, Bitter Creek, South	Archery	1	0	1
Bull Elk	Book Cliffs, Bitter Creek, South	Muzzleloader	1	0	1
Bull Elk	Book Cliffs, Little Creek (roadless)	Any Weapon	1	0	1
Bull Elk	Cache, South	Any Weapon (early)	1	1	2
Bull Elk	Cache, South	Any Weapon (late)	1	0	1
Bull Elk	Cache, South	Archery	1	0	1
Bull Elk	Cache, South	Muzzleloader	1	0	1
Bull Elk	Cache, Meadowville	Any Weapon (early)	1	0	1

Bull Elk	Cache, North	Any Weapon (early)	1	0	1
Bull Elk	Central Mountains, Manti	Any Weapon (early)	5	2	7
Bull Elk	Central Mountains, Manti	Any Weapon (late)	3	1	4
Bull Elk	Central Mountains, Manti	Archery	3	2	5
Bull Elk	Central Mountains, Manti	Muzzleloader	2	1	3
Bull Elk	Central Mountains, Nebo	Archery	1	0	1
Bull Elk	Central Mountains, Nebo	Any Weapon	1	1	2
Bull Elk	Fillmore, Pahvant	Any Weapon (late)	1	0	1
Bull Elk	La Sal, La Sal Mountains	Any Weapon (early)	1	0	1
Bull Elk	La Sal, La Sal Mountains	Archery	1	0	1
Bull Elk	Mt. Dutton	Any Weapon (late)	1	0	1
Bull Elk	Mt. Dutton	Any Weapon (early)	1	0	1
Bull Elk	Mt. Dutton	Archery	1	0	1
Bull Elk	Panguitch Lake	Archery	1	0	1
Bull Elk	Panguitch Lake	Any Weapon (early)	1	0	1
Bull Elk	Panguitch Lake	Any Weapon (late)	1	0	1
Bull Elk	Paunsaugunt	Any Weapon (early)	1	0	1
Bull Elk	Plateau, Boulder/Kaiparowits	Any Weapon (early)	1	0	1
Bull Elk	Plateau, Boulder/Kaiparowits	Archery	1	0	1
Bull Elk	Plateau, Fishlake-Thousand Lake	Any Weapon (early)	2	1	3
Bull Elk	Plateau, Fishlake-Thousand Lake	Any Weapon (late)	1	0	1
Bull Elk	Plateau, Fishlake-Thousand Lake	Archery	1	1	2
Bull Elk	Plateau, Fishlake-Thousand Lake	Muzzleloader	1	0	1
Bull Elk	S.W. Desert	Any Weapon (early)	1	1	2
Bull Elk	S.W. Desert	Any Weapon (late)	1	1	2
Bull Elk	S.W. Desert	Archery	1	0	1
Bull Elk	S.W. Desert	Muzzleloader	1	0	1
Bull Elk	San Juan	Archery	1	0	1
Bull Elk	San Juan	Any Weapon (early)	1	0	1
Bull Elk	South Slope, Diamond Mountain	Any Weapon (early)	1	0	1
Bull Elk	Wasatch Mountains	Any Weapon (early)	5	3	8
Bull Elk	Wasatch Mountains	Any Weapon (late)	3	1	4
Bull Elk	Wasatch Mountains	Archery	6	3	9
Bull Elk	Wasatch Mountains	Muzzleloader	3	2	5
Bull Elk	Wasatch Mountains	Premium Limited Entry, All Weapon Hunts	1	0	1
TOTAL			68	22	90

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Bull Moose	Wasatch Mountains		1	0	1
Bull Moose	Wasatch Mountains	Non Resident Only	0	1	1
TOTAL			1	1	2

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Cougar	Chalk Creek, Kamas		1	0	1
Cougar	Ogden		1	0	1
Cougar	Plateau-Boulder		1	1	2
Cougar	Cache		1	0	1
Cougar	Central Mountain, Nebo		1	0	1
Cougar	Central Mountains, Northwest Manti		1	0	1
Cougar	Central Mountains, Nebo-West Face		1	1	2
Cougar	Pine Valley		1	0	1
Cougar	Mt. Dutton		0	1	1
TOTAL			8	3	11

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Desert Bighorn Sheep	Zion	Non Resident Only	0	1	1

Desert Bighorn Sheep	San Rafael, South		1	0	1
TOTAL			1	1	2

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Pronghorn	Cache, North Rich	Any Weapon	3	1	4
Pronghorn	Cache, North Rich	Archery	1	0	1
Pronghorn	Mt. Dutton/Paunsaugunt	Any Weapon	1	0	1
Pronghorn	Plateau	Archery	1	1	2
Pronghorn	Plateau	Muzzleloader	1	1	2
Pronghorn	Plateau	Any Weapon	3	2	5
Pronghorn	Pine Valley	Any Weapon	1	0	1
Pronghorn	San Rafael, North	Any Weapon	1	0	1
Pronghorn	West Desert, Riverbed	Any Weapon	1	0	1
Pronghorn	SW Desert	Any Weapon	2	1	3
TOTAL			15	6	21

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Rocky Mtn. Bighorn Sheep	Box Elder, Newfoundland Mtn.		1	0	1
Rocky Mtn. Bighorn Sheep	Nine Mile, Range Creek	Non Resident Only	0	1	1
TOTAL			1	1	2

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Rocky Mtn. Goat	Ogden, Willard Peak (Female Goat Only)		0	1	1
Rocky Mtn. Goat	Beaver (early)		1	0	1
Rocky Mtn. Goat	Beaver (Female Goat Only)		0	1	1
Rocky Mtn. Goat	No. Slope/So. Slope, High Uintahs West		1	0	1
Rocky Mtn. Goat	Ogden, Willard Peak (early)	Non Resident Only	0	1	1
Rocky Mtn. Goat	Ogden, Willard Peak (late)		1	0	1
TOTAL			3	3	6

			PERMITS		
Species	Area	Condition	Res	NonRes	Total
Turkey	Northern Region		1	1	2
Turkey	Northeast Region		1	1	2
Turkey	Central Region		1	1	2
Turkey	Southern Region		1	1	2
Turkey	Southeast Region		1	1	2
TOTAL			5	5	10