

Appendix II
Memorandum of Understanding: Grant Schools

This document constitutes a Memorandum of Understanding (MOU) between the Utah Division of Wildlife Resources (DWR) and _____ (SCHOOL).

Agency Role and Responsibilities:

DWR

- Provide Basic Archery Instructor (BAI) training for up to two teachers per school that participates in NASP, whether via the granting program or other means.
- Supply NASP licensed equipment to the schools that participate in NASP, whether via the granting program or other means. Equipment is ordered by the DWR after BAI training takes place and the school's contribution is received by the DWR.
- Coordinate NASP in Utah and serve as liaison with the national NASP organization.
- Host an annual NASP State Tournament.
- Proactively monitor Utah NASP schools to assure and assist in adherence to the school accountability agreements.

School Role and Responsibilities:

SCHOOL

- Complete a Federal Excise Tax Exemption Form (Appendix III). (Firearms, ammunition, and archery equipment have a special tax placed on them at the manufacturer level. Government agencies and educational institutions are exempt from this tax, but must fill out a form.)
- Send at least two teachers to the Basic Archery Instructor (BAI) training.
- Notify the NASP State Coordinator at the DWR within 30 calendar days if a NASP certified teacher leaves the school and identify the teacher that will be taking their place.
- Teach the NASP course to a majority of the school's student body.
- Require each student who participates in NASP to submit a participation form (Appendix IV).
- Submit a report to the DWR at the end of the school year that includes a summary of the number of students taught, along with a copy of their participation form, and the number of times the NASP course was taught during the school year. For the 2013–2014 school year, the report is due by April 15, 2014.
- Maintain archery equipment in a safe and operational manner.
- Commit to participate in the annual NASP State Tournament.
- Return all NASP equipment purchased through the granting program within 60 calendar days to the DWR if the program is discontinued.

We, the undersigned, agree to the Memorandum of Understanding.

School principal or Authorized Administrator signature

State NASP Coordinator Signature

Date

Date