

Utah Wildlife Board Meeting

December 18, 2015, DNR, Boardroom
1594 W. North Temple, Salt Lake City, Utah

Thursday, December 18, 2015, Board Meeting 10:00 am

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| 1. Approval of Agenda
– John Bair, Chairman | ACTION |
| 2. Expo Permit Distribution Contract – Solicitation #AS16003
– John Bair, Chairman | ACTION |
| 3. Other Business
– John Bair, Chairman | CONTINGENT |

NOTE: This meeting is open to the public however no public comment will be accepted.

Approved

Utah Wildlife Board Meeting
December 18, 2015, DNR Auditorium
1594 West North Temple, Salt Lake City, Utah
Summary of Motions

1) Approval of Agenda (**Action**)

The following motion was made by Calvin Crandall, seconded by Donnie Hunter, and passed unanimously.

MOTION: I move that we approve the agenda as presented.

2) Expo Permit Distribution Contract – Solicitation #AS16003 (**Action**)

The following motion was made by Calvin Crandall, seconded by Donnie Hunter and passed unanimously.

MOTION: I move that we accept the State Purchasing proposal as presented.

Approved

Utah Wildlife Board Meeting
December 18, 2015, DNR Auditorium
1594 West North Temple, Salt Lake City, Utah
http://wildlife.utah.gov/public_meetings/board_minutes/audio/15-12-18.mp3

Wildlife Board Members Present

John Bair – Chair
Kirk Woodward – Vice Chair
Greg Sheehan – Exec Sec
Calvin Crandall
Mike King
Steve Dalton
Byron Bateman
Donnie Hunter

Division Personnel Present

Mike Fowlks
Mike Canning
Rory Reynolds
Staci Coons
Martin Bushman
Greg Hansen
Braden Sheppard
Jamie Martell

Public Present

Ron Camp
Ken Strong
Dee Jay
Jason Hawking
Bryce Pilling
Jan Larson
Troy Justensen
Ben Lowder
Melissa Kemp
Adam Eakle
Kory Whitaker

Roy Hampton
Chris Carling
Kevin Pritchett
Bill Christensen
Connie Allsop
Joel Taylor
Jon
Kurt Wood
Mark Glauser
Jake Ulerha
Brendan Plant

Chairman Bair called the meeting to order and welcomed the audience.

- 1) Approval of Agenda (**Action**) **00:02:42—00:02:54 of 01:13:44**

The following motion was made by Calvin Crandall, seconded by Donnie Hunter, and passed unanimously.

MOTION: I move that we approve the agenda as presented.

- 2) Expo Permit Distribution Contract – Solicitation #AS16003 (**Action**) **00:01:18 – 00:01:53 of 01:13:44**

Greg Hansen gave the Board an explanation on the confidentiality and conflict of interest requirements and distributed the forms for the Boards' signatures.

Mike Canning distributed a list of organizations who submitted a proposal, including any entities that would financially benefit from the award of a contract. Board members may not have any financial

interest, or family members with financial interest, in any of the proposals, and were asked to recuse themselves if they did. The Wildlife Board reviewed the list to determine whether or not they had a conflict of interest.

John Bair recused himself and turned the meeting over to Vice Chair Kirk Woodward. Byron Bateman and Steve Dalton also recused themselves. **00:15:49 – 00:17:00 of 01:13:44**

Mike distributed the materials to the remaining Board Members. Each packet is numbered, with a blank coversheet, and contains a total of four documents:

- a. Two proposals, labeled using “Offeror A and Offeror B”
- b. Summary score sheet (redacted)
- c. Justification statement of the Evaluation Committee’s decision

Board Reviewed Documents 00:19:41 – 00:53:24 of 01:13:44

Ann Schliep took the floor. She is the State Purchasing agent that was assigned to Solicitation #AS16003. She confirmed that the State Purchasing rules, laws, and codes were observed throughout the entire RFP process.

Mike Canning gave a Power Point presentation on the history of the Expo permits and then explained the role of the Evaluation Committee in the RFP process.

Offeror A had a final score of 435 out of 500
Offeror B had a final score of 387.5 out of 500

Based on those scores, Mike informed the Board that the Evaluation Committee recommends awarding the 2017-2021 contract for distributing the Expo permits to Offeror A: Sportsmen for Fish and Wildlife.

Board Discussion 01:07:08 – 01:08:18 of 01:13:44

The following motion was made by Calvin Crandall, seconded by Donnie Hunter, and passed unanimously.

MOTION: I move that we accept the State Purchasing proposal as presented. (Action)
01:08:37 – 01:10:50 of 01:13:44

The confidential materials were collected and the rest of the Board Members rejoined the meeting.
01:11:56 – 01:12:23 of 01:13:44

- 3) Other Business (**Contingent**) **01:12:58 – 01:13:40 of 01:13:44**

There were no other items the board needed to discuss.

Meeting adjourned.