



Utah Department of Natural Resources  
Utah Division of Wildlife Resources (DWR)  
Habitat Section – Lands Group  
1594 West North Temple, Suite 2110  
P.O. Box 146301  
Salt Lake City, Utah 84114-6301  
(801) 538-4866

| FOR DWR USE ONLY            |  |
|-----------------------------|--|
| DWR Project Tracking Number |  |
| DWR Property Name(s)        |  |
| DWR Region(s)               |  |

## Application for Special Use Permit for Waterfowl Hunting Guides on DWR Land

**Applicant/Company Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Billing Address (if different than above):** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Beginning and Ending Guide Dates:** \_\_\_\_\_

*Below is a list of WMAs that are available for waterfowl hunting guides.  
Please check off each WMA that you will use to guide on or transport through under this permit.*

| WMA Name               | Guiding                  | Transport Through        | WMA Name                    | Guiding                  | Transport Through        |
|------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|--------------------------|
| Bicknell Bottoms WMA   | <input type="checkbox"/> | <input type="checkbox"/> | Mills Meadows WMA           | <input type="checkbox"/> | <input type="checkbox"/> |
| Brown's Park WMA       | <input type="checkbox"/> | <input type="checkbox"/> | Ogden Bay WMA               | <input type="checkbox"/> | <input type="checkbox"/> |
| Clear Lake WMA         | <input type="checkbox"/> | <input type="checkbox"/> | Public Shooting Grounds WMA | <input type="checkbox"/> | <input type="checkbox"/> |
| Desert Lake WMA        | <input type="checkbox"/> | <input type="checkbox"/> | Powell Slough WMA           | <input type="checkbox"/> | <input type="checkbox"/> |
| Farmington Bay WMA     | <input type="checkbox"/> | <input type="checkbox"/> | Redmond Marsh WMA           | <input type="checkbox"/> | <input type="checkbox"/> |
| Fitzgerald WMA         | <input type="checkbox"/> | <input type="checkbox"/> | Salt Creek WMA              | <input type="checkbox"/> | <input type="checkbox"/> |
| Howard Slough WMA      | <input type="checkbox"/> | <input type="checkbox"/> | Stewart Lake WMA            | <input type="checkbox"/> | <input type="checkbox"/> |
| Harold Crane WMA       | <input type="checkbox"/> | <input type="checkbox"/> | Timpie Springs WMA          | <input type="checkbox"/> | <input type="checkbox"/> |
| Locomotive Springs WMA | <input type="checkbox"/> | <input type="checkbox"/> | Topaz WMA                   | <input type="checkbox"/> | <input type="checkbox"/> |
| Manti Meadows WMA      | <input type="checkbox"/> | <input type="checkbox"/> | Willard Spur WMA            | <input type="checkbox"/> | <input type="checkbox"/> |

**APPLICATION FEE:** A \$50.00 application fee will be charged for each application. A \$100.00 late fee will be charged for applications submitted less than 30 days before the desired event/project date. The application fee(s) must be paid before DWR will review the application. All application fees are non-refundable.

To be paid by:      Check (enclosed or sent by mail, made payable to Utah Division of Wildlife Resources)  
                            Credit Card (completed over the phone)

**USE FEE AND ADMINISTRATIVE FEES:** Fees will be assessed using the FY24 Special Use Permit Fee Schedule, which is consistent with the legislative fee schedule H.B. 8, 2023 General Session and Utah Administrative Rule R657-28. Applicants should review the Fee Schedule prior to submitting their application. Fees will be calculated at \$600.00 per WMA used, plus administrative fees to administer the permit.

**COPY OF INSURANCE:** A copy of Applicant's commercial general liability (CGL) insurance policy must be provided prior to issuance of permit. The limits of the CGL insurance policy will be no less than one million dollars (\$1,000,000.00) per person per occurrence and three million dollars (\$3,000,000.00) aggregate, and must list the Utah Division of Wildlife Resources as a co-insured party.

*Please answer the following questions about your planned guide(s).  
Additional information can be attached to the application.*

- 1. Describe the purpose for applying for guiding activities on the WMA(s) selected.**
- 2. Describe the timing, frequency, and species you anticipate guiding for on the WMA(s) selected.**
- 3. Specifically identify the location(s) on the DWR property to be used for guiding. Please include a topographic map with your application.**
- 4. Describe the expected benefits of guiding on DWR land.**
- 5. Describe all major equipment and gear to be used while on the WMA(s).**
- 6. Identify any adverse impacts to wildlife and/or wildlife habitat associated with guiding, and how impacts will be avoided, minimized, or mitigated.**
- 7. Provide an estimate of the number of individuals and vehicles associated with the planned guide(s).**

8. List all guides using this permit (NOTE: A maximum of two (2) guides can be authorized per permit. Permits are non-transferrable and cannot be subleased.)
9. Are any of the guides listed in Question 8 on any active hunting or fishing license suspension or revocation with DWR? If yes, explain.
10. Are you planning to use motorized watercraft on the WMA(s) as part of your guiding? If yes, provide a copy of your valid Utah Carrying Passengers for Hire License/Permit as part of your application.

**APPLICANT STATEMENT:**

I acknowledge that the issuance of a Special Use Permit (SUP) is subject to Utah Code Title 23A, Chapter 6, and Utah Administrative Rule R657-28.

I acknowledge that submitting an application does not guarantee issuance.

I acknowledge that upon completing this application and providing all the required documentation, DWR will have up to 30 days to approve or deny my application.

I acknowledge that if I submit my application less than 30 days before the proposed start date, I will be charged a late fee of \$100.00 in addition to the \$50.00 application fee. All application fees are non-refundable.

I acknowledge that in the event DWR approves the application, DWR will only issue the SUP upon payment of all fees.

I hereby certify that the information provided in this application is true and correct to the best of my knowledge, and that I am either the above-named applicant or a representative of the above-named applicant authorized to bind the applicant for the purposes of the SUP described herein.

**Applicant/Company Name:** \_\_\_\_\_

**Authorized Agent Name:** \_\_\_\_\_ **Authorized Agent Title:** \_\_\_\_\_

**Authorized Agent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Completed applications should be submitted to the Lands Group in the Salt Lake Office at the address on page 1, or by email to [dwrlands@utah.gov](mailto:dwrlands@utah.gov)**